

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

7:00 P.M. Selectmen's Meeting – September 20, 2010

Present: Chairman David Klumb; Selectman George Hashem and Selectman George Cummings.

The Board signed the payroll and check manifests.

The Board signed the following for Administrative Assistant Judith Jones:

- Selectman Cummings made a motion to accept the Selectmen's Minutes of September 7, 2010 as written; seconded by Selectman Hashem and approved;
- A Land Use Change Tax for the State of New Hampshire Fish and Game – Map 2-12-1; and
- Prism Energy Services Confirmation of Receipt of Signed Contract was signed by Chairman Klumb. Mrs. Jones will be the contact person and she will keep the Energy Committee advised.

The Board signed the following for Financial Administrator Wendy Pinkham:

- Purchase Order #22 for the Town Hall to Home Depot for a Cub Cadet Mower in the amount of \$1,699. This comes with a 3-year warranty; and
- A vacation leave slip.

Selectman Cummings made a motion to approve an interfund transfer of \$4,245.74 to be taken from the balance of the Bond payment, only because Impact Fees were used to cover a portion of the bond payment and the remainder needed to come from the Tax Anticipation line; seconded by Selectman Hashem and approved.

Mrs. Pinkham advised the Board of the upcoming increases for the Town's portion over the next two years in the New Hampshire Retirement System. The employee contribution will go from 9.16% to 11.09% and the Police contribution will go from 19.51% to 25.57%. She noted that there is a slight increase in the contribution towards Police Special Detail that is paid for by the Town from 4.88% to 8.95% for both years. These increases need to be included in the new budget.

The Board considered the disposal of the old riding lawn tractor and a printer that was used by the Fire Department. The decision was to put the garden tractor up for sale in the Grapevine for best offer. The Board decided to just dispose of the printer.

Police Chief Robert Dupuis advised of the following:

- The Board signed a vacation request for Officer Richard LaValley;
- The semi-monthly Police Department report; reporting the highlights as follows: burglaries of water heaters and copper piping being stolen from homes; items stolen from unlocked parked cars in the Pillsbury Lake area possibly by teens in a late model black Ford Explorer and a number of car stops;
- A summons has been issued to the Houle's on Deer Meadow Road to appear in Court on October 25th. He advised that they have said that they would have the property cleaned. Chief Dupuis told them to take photos and advise him when the cleaning is complete and if it meets his approval, the summons will be removed;
- Officer LaValley visited 33 Centennial Drive and found only one unregistered vehicles. Discussion ensued regarding whether registered vehicles had to be inspected or not. No other action is planned at this time;
- The Dare Pancake Breakfast will be Saturday at 8:00 AM; and
- The box for the collection of unused drugs will be at the Public Safety Building on Saturday from 10:00 AM to 2:00 PM. There are posters on the bulletin boards and there has been some advertising.

Fire Chief Colin Colby attended the Mutual Aid Compact Meeting last Thursday. The District calls are up 3% over last year, noting that Concord averages 65 calls per day. He expects a 13.3% increase for dispatch costs for Webster and 11% more in 2012. Some of the smaller towns are a bit disgruntled over the expected increases. Dispatch is trying to bring in more towns to help bear the costs. Discussion ensued on what caused the increase and what other towns do.

The Board signed Purchase Order #23 for the Fire Department to Fire Tech & Safety of New England Inc. for a 6" PVC suction and a 6" water self leveling floating strainer in the amount of \$1,132. Chief Colby advised that these are necessary to strain debris from the water being pumped into the tankers.

Road Agent Emmett Bean advised that he has graded Call Road; installed a culvert and graded on Winnepocket Road; graded Clough & Sanborn Hill Road and Gerrish Road and sand sealed White Plains Road. He inquired as to who is responsible for picking up the political signs along the roadside. It was noted that the winning candidates could leave their signs up until the November elections while the others should have been removed by now.

Treasurer Mary Welch provided the August bank reconciliation.

Chairman Klumb inquired about further action to be taken regarding a legal letter that was mailed, with a requested response date of September 10th. A non-public session would be appropriate.

The Board reviewed a request by Jeff and Cathy Evans to use the hall on Sunday mornings for the purpose of holding Baptist Church services. After reviewing the Town Hall schedule it was decided that it would not be feasible because of conflicts with the Grange schedule. Michael Jette recommended that the Evans' contact the High School and possibly the Grammar School as they might rent space. The decision was for Mrs. Jones to send a letter advising the Evans' of the conflict with the Town Hall, the normal cost of renting the hall for their information and she would recommend that they call the schools.

Realizing that the roof on the Town Hall is in need of repair, the Board requested that Mrs. Jones get at least three estimates for new asphalt shingles to be done in 2011. There was discussion on metal versus asphalt and the Board decided on asphalt. Mrs. Jones noted that the steeple is not included in this request. Selectman Cummings is willing to take a look at the steeple sometime to see what might be needed there.

Selectman Cummings noted that the Energy Committee will meet on Friday to review the outdoor lighting at the Town Hall and the Public Safety Building. He advised that the Energy Committee will probably be having a free energy audit done at the Public Safety Building.

New rules with DES now allows for the expansion of the home living space without a new septic design if the current design is less than 20 years old.

Mrs. Pinkham provided the Board with a preliminary 2011 budget. She received the Fire and Police Department budgets tonight and other smaller budgets have been entered into the budget sheets. She suggested that the Board could start review of the Fire and Police budgets at the next meeting. Chairman Klumb noted that the school bond is paid and perhaps that this is the time to consider a bond for the Town roads to be repaired. Discussion ensued between the Road Agent and the Board. The final decision was to have the Road Agent "dust off" last year's recommendations and bring it to the Board for review. Sue Roberts asked for clarification of what the Board wants for a list. Selectman Cummings recommended that a complete list be put together for review which would then allow those involved a chance to prioritize.

Mrs. Pinkham noted that there were a few new lines in the 2011 budget. There are new lines for the Deputy Tax Collector, with an amount attached, and the Deputy Treasurer without any figure. Another is an increase in the Office Support hours with funds to hopefully come from the Impact Fees, none of which have been used to date meant for the Municipal Building. It was noted that the office support hours had been cut from four days to two days a few years ago and that this would be an opportunity to recoup that some of that time as well as have a third person in the office on Fridays. Mrs. Welch provided a list of the amounts left in the Impact Fees under each category. Another new line was an Expendable Trust Fund for Highway Buildings. Some of the lines mentioned have a suggested amount and others do not.

Chief Dupuis, referring to his gas budget which has remained the same for now, discussed the possibility of obtaining a credit card for the purchase of gas, i.e. with Cumberland Farms, Irving, etc., at a location other than the State sheds, as the State has indicated that there will be a price hike. Hopefully a significant amount could be saved in gas with a change. Chief Dupuis explained how this could work, with a card which would be exclusive to each vehicle. Chairman Klumb recommended that we check on any commitment to the State. There was discussion on how this would work, how it could

be tracked, and how to avoid any misuse of the cards. Selectman Hashem asked the Chief if cruiser mileage was tracked, and if so, could he, on a regular basis, do a reasonable test on comparing cruiser mileage with gallons purchased per cruiser. The Board supported Chief Dupuis' proposal to research into other source for the Town's gasoline needs.

Mrs. Pinkham inquired as to the feasibility of the Office being closed from December 20th to December 24th to which the Board had no objection. The Town Clerk and the Tax Collector would be asked what they would like to do that week and the closing would be posted appropriately to reflect their decision.

8:10 PM Selectman Hashem made a motion to go into non-public session pursuant to RSA 91-A:3 II (e) to discuss legal issues; seconded by Selectman Cummings. Roll call: Chairman Klumb – yes; Selectman Hashem – yes and Selectman Cummings – yes.

8:20 PM Chairman Klumb reconvened the meeting. He advised that the Board met in non-public session to discuss legal issues and the Board voted to seal the minutes.

Martin Bourque inquired about when and how the change came about regarding the need for Webster to obtain new "Dump Stickers" as he had understood from the last meeting he attended in Hopkinton regarding the Landfill that Webster would not need to make any changes. It was explained that it came about on the first day of the "Pay as You Throw" program started in Hopkinton when Webster was then advised that new stickers were needed. Mrs. Jones contacted Steve Clough, Landfill Supervisor; and Neal Cass, Hopkinton Town Administrator, and they advised that they would swap out the old stickers for new stickers at no charge to Webster residents. The Board advised that a new sticker is not mandatory, but could easily be swapped at the landfill. Mr. Bourque and the Board agreed that the original understanding was that Webster did not have to make any changes. Mr. Bourque advised that his point was that we cannot always trust or believe what is said at some of the meetings.

Mr. Bean advised that he had spoken to Nancy Rideout, who inspects commercial food vendors, and was told that places such as Grange Halls are not inspected and that they are not required to have commercial equipment, i.e. stove, refrigerator, etc.

Selectman Cummings advised that he may go to a Local Government Center Workshop on Budgets and Warrant Articles and he may attend.

Mrs. Jones advised that she had attended the Local Government Center 2011-2012 Legislative Policy Conference last Friday. There was a huge attendance by communities all over the State. Many amendments were proposed and accepted, while others were eliminated.

8:34 P.M. Selectman Hashem made a motion to adjourn; seconded by Selectman Cummings and approved.

David E. Klumb, Chairman

George K. Hashem

George C. Cummings

BOS/jj